

Friday Memo
April 24, 2015

Upcoming Events – Bruce Harter

April 25: Ribbon Cutting, Pinole Middle School Track, 10:00 AM
April 25: Dance Festival, El Cerrito High Theater, 5:00 PM
April 27: Agenda Setting, Superintendent's Office 4:30 PM
April 29: WASC Visitation, Adult Education
April 29: CBOC, FOC, 6:00 PM
April 30: Nor Cal Summit on Children & Youth, Richmond Convention Center, 9:00 AM
April 30: PAL Scholarship Awards, DeJean, 6:00 PM
April 30: CBAC, Alvarado, 6:30 PM
April 30: Ed Fund Teacher Excellence Awards, ECHS Theater, 6:30 PM
May 1: Solutions Team, UTR Office, 1:00 PM
May 1: *Dream Girls* Production, Kennedy High, 7:00 PM
May 2: Cinco de Mayo Parade, Richmond, 10:00 AM

Cinco de Mayo Parade – Bruce Harter

The annual Cinco de Mayo parade is next Saturday, May 2. Please let me know if you'd like to ride in the parade. The meeting place is the parking lot behind the Richmond Auditorium and you'd need to be there by 9:30 AM for a 10:00 AM start to the parade.

Retirement Dinner - Ken Whittemore

Please find below your invitation to this years' retiree dinner to be held at the Richmond Country Club on May 28, 2015. This is a wonderful event in which we honor the years of dedicated service put forth by our employees on behalf of our students. We hope you can join us for this wonderful event.

You are cordially invited to attend the
West Contra Costa Unified School District

Retirement Reception
Honoring the 2014 - 2015 Retirees

Thursday, May 28, 2015

5:00 – 6:00 p.m. Welcome
6:00 p.m. Dinner
6:30 – 7:30 p.m. Recognition

Richmond Country Club
1 Markovich Lane
Richmond CA 94806

Sponsored by
Local 1, RASA, SSA, UTR, WCCAA, and WCCUSD

JROTC – Air Force Approval – Bruce Harter

In February 2014, the Board gave direction to the Superintendent to initiate a JROTC unit at DeAnza High beginning with the 2014-15 school year with the District paying the entire cost of the program for two years. At that time, the Air Force was not in a position to assume the costs for an AFJROTC unit at DAHS but had agreed to allow the program to begin as an NDCC unit – basically an AFJROTC with the District paying the full cost. On June 11, 2014, the Board formally approved adding JROTC at DAHS as an NDCC unit with the understanding that the District would pick up the cost that is typically provided by the Air Force for two years. This week I was officially informed that the Air Force would transition the NDCC unit at DAHS to full Air Force JROTC status for the 2015-16 school year. This results in a savings to WCCUSD of approximately \$100,000. The evaluation of the program, which will be completed by district staff, will begin this spring with a report to the Board early in the fall of this year. The evaluation will include measures of student academic success, program climate as well as student satisfaction.

Public Records Log – Marcus Walton

Included in this week’s memo is the log of public records requests received by the district. If you have any questions, please contact me.

Full Service Community Schools- Elizabeth Carmody

On Saturday April 18th, in collaboration with Catholic Charities of the East Bay, WCCUSD hosted a “Know Your Rights” event at DeJean Middle School. The event helped to provide information and legal screenings on various forms of immigration relief to 30+ students and families from the West Contra Costa Unified School District.

Youth Commission- Elizabeth Carmody

The Youth Commission hosted their LCAP Student Town Hall on Thursday April 16th. The event was youth organized and facilitated by Youth Commissioners. Every high school site was represented and there were 120 participants. The next Youth Commission meeting is Monday May 11th from 6:30-8pm at Helms Middle School.

Parent University Initiative – Marín Trujillo

Parent University is a seven-session, two hour per week course designed to foster parent engagement and create active parent leaders. Parents learn about parental involvement, preparing for a lifetime of learning, understanding our education system, becoming effective communicators and how to take action for a quality education. More than 200+ parents are currently participating in Parent University at nine (9) sites (see below for complete schedule). Parent University is led by the schools School Community Outreach Worker and an Adult Education Teacher.

West Contra Costa Unified School District
Office of the Superintendent

School	Day of the week	Time	Room Number	Session 1	Session 2	Session 3	Session 4	Session 5	Session 6	Session 7	Graduation
Bayview	Thursday	Evening	5:30-7:00 pm	Staff lounge	3/5/2015	3/12/2015	3/26/2015	4/2/2015	4/16/2015	4/23/2015	4/30/2015
De Anza	Tuesday	Evening	6:00-8:00 pm	Cafeteria	2/24/2015	3/3/2015	3/10/2015	3/17/2015	3/24/2015	3/31/2015	4/14/2015
Dover-2nd Cohort	Monday	Evening	6:15-8:15 pm	Parent Room	2/9/2015	3/2/2015	3/9/2015	3/16/2015	3/23/2015	3/30/2015	4/13/2015
Dover-3rd Cohort	Wednesday	Morning	9 am to 11 am	Parent Room	4/15/2015	4/22/2015	4/29/2015	5/6/2015	5/13/2015	5/20/2015	5/27/2015
Lake	Thursday	Morning	9 am to 11 am	Room 25	2/5/2015	2/26/2015	3/5/2015	3/12/2015	3/19/2015	3/26/2015	4/2/2015
Montalvin	Thursday	Morning	9 am to 11 am	library	3/12/2015	3/19/2015	3/26/2015	4/2/2015	4/16/2015	4/23/2015	4/30/2015
Nystrom	Friday	Morning	9 am to 11 am	Room by Library	4/3/2015	4/17/2015	4/24/2015	5/1/2015	5/8/2015	5/15/2015	5/22/2015
Riverside	Wednesday	Morning	9 am to 11 am	Teacher's Room	3/4/2015	3/11/2015	3/18/2015	3/25/2015	4/1/2015	4/15/2015	4/22/2015
Verde	Friday	Morning	8:30-10:30	Library	4/3/2015	4/17/2015	4/24/2015	5/1/2015	5/8/2015	5/15/2015	5/22/2015
Wilson	Tuesday	Evening	5:30-8:00 pm	Room 12	3/3/2015	3/10/2015	3/17/2015	3/24/2015	3/31/2015	4/14/2015	4/21/2015

Below is a picture of Dover Elementary's 2nd Cohort Graduation on Monday, April 20, 2015.



Public Records Request Log 2014-2015
Week Ending April 23, 2015

	Date of Receipt	Requestor	Requested Records/Information	Current Status
21	8/14/14	Theresa Harrington	All email or correspondence regarding bond refinancing between Jan. 1, 2009 and present	14 Day Extension Email sent – 8/21/2014 On Hold / Pending Legal Review
87	11/18/14	Fatima Alleyne	Washington School Budget / SSC SY 2009 -to- 2013	In Progress Gathering/Reviewing Documents
89	11/18/14	Anton Jungherr	Access to review all CBOC files from 2001 to 10/31/2014	Need clarification of request M. Walton
143	1/15/15	Ron Beller Caliber Schools	Caliber Schools-Beta Academy Information	3/13/2015-Letter sent requesting fees Information received 14 Day Extension Invoked Reviewing remaining Documents
170	2/26/15	Mike Razavi	Pinole Valley High School- Construction Documents from January, 1965 through December, 1970	3/31/2015-Email sent requesting fees Information received
175	3/16/15	Jessica Scott CC Electrical Compliance	Kennedy High / Health Clinic Project Streamline – Fringe Benefit Statements Electrician Certification Statements	4/23/15 Letter mailed COMPLETED
176	3/23/15	Michael Strub Jr. Irell & Manella LLP	CA Healthy Kids Survey / CA School Climate Survey / CA Student Survey / LCAP / Student Information / Suspensions / Expulsions / Employment Information	In Progress Acknowledgement letter sent 14 Day Extension Invoked
182	4/10/15	Milagros Fajardo Northern CA Fire Prot.	Nystrom Elementary School Project	In Progress Acknowledgement letter sent
183	4/13/15	Shalice Otis	Collins Elementary School / Room 1 and/or 7 Abatement and/or Mold Removal Projects for 2013-2014 School Year	In Progress Acknowledgement letter sent
184	4/16/15	Anton Jungherr	Swanson & McNamara / Detailed Invoices – February and March, 2015 Services	4/23/15 Documents mailed COMPLETED
185	4/16/15	Anton Jungherr	Swanson & McNamara Consultant Contract Services Summary	4/23/15 Documents mailed COMPLETED
186	4/21/15	Steven McDermott Sierra School Equipment Co.	DeAnza High School Project FF&E Bid Results / Bid Tabulations	4/21/15 Documents emailed COMPLETED